

James B. McMillan Elementary School  
School Organizational Team Minutes  
January 21, 2020

The James B. McMillan Elementary School Organizational Team meeting was called to order at 4:30 p.m. on January 21, 2020. The meeting was held in the multipurpose room at James B. McMillan Elementary School.

**Members present:**

Antonio DiNatale  
Cheri Griggs  
Tess LaCroix  
Shanna Savala  
Danielle Welte

**Members absent:**

April Turner

**Non-Voting Members present:**

Antoinette Irby  
Nikki Longmore

The minutes from the meeting dated December 10, 2019 were presented and accepted unanimously without change.

**Old Agenda Items**

- **2.1 SOT TEAM ELECTIONS.** The SOT welcomed parent members Danielle Welte and Shanna Savala.
- **SOT TEAM NORMS.** Tabled until the February meeting. All new SOT members received their binders for review. Elections were also tabled until the February meeting so that we would have adequate time to discuss the 2020-2021 Strategic Budget.
- **2020-2021 Strategic Budget.** Mrs. Irby shared the proposed staffing allocations in accordance with the predicted student population for the 2020-2021 school year. Staffing allocations for teaching positions are fairly consistent with staffing for the present school year. The number of teachers and student ratio were shared for each grade level. A new Special Education Program (STAR) will also be added next school year. With that funding, we will be allocated a full-time assistant principal, bringing the school totals to one full-time principal, one full-time assistant principal, and one half-time assistant principal. Mrs. Irby also shared that a half-time assistant principal has been Recommended for Hire for the present school year, and we are waiting for the process through Human Resources. McMillan will share the half-time assistant principal with Wolfe ES. Most of the curriculum charges for 2020-2021 are consistent with the allocations from 2019-2020. A question was asked regarding the funds for unfilled staffing for 2019-2020. Mrs. Irby stated that the funding for unfilled positions in the past has carried over into the next year's budget.. Mrs. Irby also stated that funding for teacher positions are now based upon salary and Strategist positions are based in accordance to the actual salary as well. If funding is available, Mrs. Irby would like us to consider adding hours to the FASA and Library Aide positions so that they are available to be present during the instructional day with students. A question also arose regarding the WIDA testing personnel. Mrs. Irby stated that it was shared those allocated funds

will also carry over into next year's budget. Mrs. Irby will ask the staff about Kagan Professional Development, AIMSweb PLUS, and a TBD reading curriculum if funding is available.

- **2020-2021 Title I Budget.** Discussion tabled until the February meeting.
- **2.5 Attendance** tabled until the March meeting. **Goal 3 updates** tabled until the March meeting.
- **Public comment:** none.
- Meeting was adjourned at 5:38 p.m. Next meeting will be held on February 11, 2020 at 4:30 p.m.